

Long Marston V A C of E Primary School

Meeting of the Governing Body on Tuesday 8th December 2020 at 18:30pm

Minutes

*'Rooted in God's love, we rejoice to learn & respond to challenge'*

**Present:**

Rev J Banister	<b>(JB)</b> (Chair)	Mr N Anderson	<b>(NA)</b>
Mrs L Annett	<b>(LA)</b>	Mrs K Jaquet	<b>(KJ)</b>
Mrs L Bancroft	<b>(LB)</b>	Mr S Dawkins	<b>(SD)</b>
Mrs J Finlan	<b>(JF)</b>		

**In Attendance:** Mrs S Moore **(SM)** (Clerk to the Governors) Mr A Scahill **(AS)** SLT

NO.	Item	Action
1	<b>To receive apologies and approve absences</b>  Chair welcomed all to the meeting. Absent with apologies Clare South <b>(CS)</b> Eileen Springford <b>(ES)</b> – unable to access Zoom Stephen Pitchers <b>(SP)</b>  Absences approved.	
2	<b>Declaration of Interest</b> Governors were reminded that they must declare any conflict of interest, both pecuniary and other, that refers to an item on the Agenda.  Governors should make known at this point any items that they intend to raise under 'Any other business' so that all Declarations of Interest are based on all matters to be discussed.  No declarations were made regarding the Agenda or Any other business.	
3	<b>To approve the Minutes of 13.10.2020 meeting</b>  The minutes were agreed as a true record of the meeting and were signed by the Chair.	
4	<b>To consider any matters arising from the Minutes of 13.10.2020</b>  LA term of expiry, she is happy to continue. <b>SM</b> to advertise to all.	
5	<b>Heads Report</b>  The Heads Report was circulated to all prior to the meeting (see item 5 attached)  Q – Does anyone know when <b>KW</b> maternity cover comes to an end? A – Our understanding is that she is taking a year and she went off in May.  Q – Has it been decided what the HIP is looking at this time? A – We've postponed this visit and decided that now is not a good time, and believe that we are having either a full day and a half in Spring term focusing on Curriculum.  Q - In terms of parents looking around the school do we have an idea of numbers looking at school for next year, given that our current numbers have dropped a bit? A - Not sure on actual numbers, but the amount attending the Zoom tours has been quite fruitful.	

## 6 Our Church School

Minutes were circulated to all prior to the meeting (see item 6 attached)

**LB** explained that they have been looking at other Christian denominations coming to visit via Zoom. The children would have their questions planned beforehand. The committee will be looking at the biblical references linked to Vision and Values at their next meeting. Monitoring-**WS** is looking at the children's books and happy with what she is seeing. RE lessons are still taking place every week. Charities-**WS/CS** have put together a two year rolling plan for charities.

**JB** reminds Foundation Governors that there is regular online training by the Diocese aimed at Foundation Governors that is available online.

## 7 Resources

**KJ** explains that they have been looking at SFVS, which has to be looked at every year. It is to do with Financial Standards in school. **BB** has everything in hand. For the Resources Committee it is about completing the relevant paperwork. **CS** had applied for funding relating to COVID costs. So far, we have received a substantial amount. **CS** applied for approximately £15k. So far, we have received just over £9k. You have to apply in tiers. Now it may be that there are things that we may or may not received money for. We are always looking at the next big project. We were looking at refurbishing the toilets but with not a lot of money in the pot we are looking at replacing more doors instead. It is likely that nothing further will take place until next year now. The year after that we are looking at a big toilet project.

**JB** comments that the work that has been completed on the new doors seems to have been successful and she looks forward to the toilet project.

## 8 Personnel

**JF** advises that they have looked at and thoroughly read through all of the policies, signing them off. She has heard how difficult this past few months have been for the teachers, as they are getting no downtime. She expressed that all of the governors are very proud of their hard work. The committee approved the pay increase for all teaching staff and the Head teacher of 2.75%

## 9 Admissions Policy

The policy was circulated to all prior to the meeting (see item 9 attached)

**JB** explains that the only part that has been changed is a section on the SIF due to COVID. **LB** explains that she had recently attended a Diocese Admissions Course. The person conducting the training was the same person that **CS** refers to. One thing she gleaned from the training is that schools can personalise their policy. We are able to add our own Vision to it and thinks that **CS** has already done this. Everyone agreed to the policy.

## 10 GDPR

**JB** explains that there are two notices that the governors need to ratify. **SB** the school caretaker was previously also our GDPR person. IT has now taken over the caretaker role. He is being paid for 8 hours. The further 2hrs are being used for an outside person to deal with the GDPR role. All governors are in agreement with the policies.

## 11 Monitoring Schedule

The schedule was circulated to all prior to the meeting (see item 11 attached)  
No matters raised

## 12 Correspondence

None

## 13 SEND

Minutes circulated to all prior to the meeting (see item 13 attached)

**JB** comments that the thing that strikes her is how much time **AC** spends talking with parents and asks if that has increased. **LA** explains she thinks that because parents are not able to catch teachers at the start or end of the day as readily they are communicating with **AC**. She feels that it is a positive thing. **AS** adds that he feels **AC** is making a real effort in trying to alleviate the pressure on teachers, adding that she is extremely efficient.

**JF** comments that she noticed the statistics regarding children on the Autism Spectrum to be quite high for such a small school and asked if these children were all in our catchment area? or wonders is it because we are getting a good reputation as a good school?

**LA** confirms that out of the 4 only 1 is out of catchment, but it was us, as a school who pushed for a diagnosis.

**14 AOB**

None

**JB** concludes that the governors are well aware that it has been an incredibly tough year and always grateful for all of everybody's hard work.

**Meeting closed at 19.00 pm**

**Date of next**

**Meeting: Tuesday 9th February 2020 18.30**