

## Long Marston V A C of E Primary School

### Meeting of the Governing Body on Tuesday 7th July 2020 at 19:15pm ( Online via Zoom)

#### Minutes

*'Rooted in God's love, we rejoice to learn & respond to challenge'*

<b>Present:</b>	Mrs C South	<b>(CS)</b> (Head)	Mrs L Annett	<b>(LA)</b>
	Rev J Banister	<b>(JB)</b> (Chair)	Mr N Anderson	<b>(NA)</b>
	Mr S Pitchers	<b>(SP)</b>	Mr J Lauder	<b>(JL)</b>
	Mrs L Bancroft	<b>(LB)</b>	Mr S Dawkins	<b>(SD)</b>
	Mrs J Finlan	<b>(JF)</b>		

**In Attendance:** Mrs S Moore **(SM)** (Clerk to the Governors) and Mr Aidan Scahill **(AS)** (Member of SLT)

<b>NO.</b>	<b>Item</b>	<b>Action</b>
<b>1</b>	<b>To receive apologies and approve absences</b>  Chair welcomed all to the meeting. Absent with apologies Eileen Springford <b>(ES)</b> and Kathryn Jaquet <b>(KJ)</b> Absences all approved. Aidan Scahill <b>(AS)</b> attendance approved by all	
<b>2</b>	<b>Declaration of Interest</b> Governors were reminded that they must declare any conflict of interest, both pecuniary and other, that refers to an item on the Agenda.  Governors should make known at this point any items that they intend to raise under 'Any other business' so that all Declarations of Interest are based on all matters to be discussed.  No declarations were made regarding the Agenda or Any other business.	
<b>3</b>	<b>To approve the Minutes of 12.05.2020 meeting</b>  The minutes were agreed as a true record of the meeting and were signed by the Chair.	
<b>4</b>	<b>To consider any matters arising from the Minutes of 12.05.2020</b>  <b>JF</b> wishes to make clear the reason for her absence at the last FGB on 12.05.2020 was due to technical issues and not being able to access Microsoft Teams. <b>JF</b> asks if the Safeguarding training is only on Teams and where can she access GDPR training? A – Safeguarding is a longer one on Teams the other is via Governor Hub. <b>SP</b> comments that he tried to book a course and they were all fully booked. He emailed them and they're trying to get more up and running. He is now booked on one in September.  Q – Do you have a HIP visit this term? A – No, I was told it could be held remotely but it is not on the top of my agenda at the moment, I haven't gone back to him as there is too much else going on.	
<b>5</b>	<b>Heads Report - COVID-19 update</b>  <b>CS</b> updates the FGB on what has been taking place in school during COVID-19. <b>Phase 1-</b> Saw school opening in June initially for the first 3 weeks for YR6, Reception, YR1 and CWV for KS1 And KS2. The take up for R and YR1 was quite low. YR6 nearly all the children were back in school for two days a week. With no children other than CWV being in school on a Wednesday. There aren't enough support staff hours to have covered the full week. This allowed for PPA, online planning, liaising with parents and cleaning of the school. The CWV bubble was initially quite small but changed on a weekly/daily basis due to demand. All staff have been working in some capacity throughout. Food was not initially supplied by us, the FSM have been provided from the kitchen as packed lunches. We have delivered to two families with children not	

in school. There have been staggered start and finish times to the start and end of day. MSA's have been cleaning the school on a rota which has gone very smoothly. We have had a considered and thoughtful approach as to what works best for our school. We have had a detailed risk assessment, which has been reviewed continually throughout. Everyone has been maintaining their bubbles.

**Phase 2** – We opened to YR5 then YR2 from 22<sup>nd</sup> June. YR5 followed the same pattern as YR6 with most children returning. YR2 followed the same pattern as R/YR1. This required some moving around of R/YR1 groups and changing the location of the CWV children. The CWV bubble grew to up to 18 a day so needed to be split into two groups of KS1/KS2. Some staffing changes were needed to accommodate returning children.

**Phase 3** – Next week our YR3/YR4 will come back for half days just for the last week. The YR6 were really quite tired by the end of the day. To accommodate this we are pushing the CWV groups together with 3 staff instead of 4. In total the children we have had return to school:

R 11/14

YR1 15/19

YR2 11/19

YR3 11/16

YR4 15/18

YR5 24/25

YR6 22/23

Total 109/134 81% of children have been back in school which is really impressive.

Q – Do you have any worries for the 19% who have not been in? A- We have had Zoom sessions. All that we had not heard from have been contacted.

Q – Are you worried about any particular families? A- A couple of individuals that we have been concerned about have outside agencies involved. **AC** has also been making calls to children. **AS** has also had a lot of contact with YR6 who had been in touch.

**Phase 4** – New guidance came out last week and is looking at all children being back in school. It talks about limiting contact between pupils and maintaining good hygiene measures with regular handwashing and good respiratory hygiene. Maintaining bubbles and distance where possible. Having a Plan B in place in case of a further outbreak and school closure. Bubbles are class size- however where this affects a schools ability to deliver a full curriculum schools have the flexibility to implement year group bubbles. Guidance is younger children may not be able to social distance. For children that can you can have bigger bubbles. The document talks about younger children. What it actually means is Primary children EYFS. Strict SD is not always possible and it is acceptable for younger children to not SD within their group.

An important thing that has come out is that teachers can move between bubbles, meaning our PPA teachers can move between bubbles, so **HP** will be able to teach different classes. We will continue to minimise the use of the staffroom. There will be no assemblies or large gatherings. We have considered frequently used items and are implementing school issue pencil cases. Staff resources are now able to come back out however resources between bubbles will need to be cleaned between use. Remote learning is already set up. **RW** will be starting Google Classrooms in September and will make it clear how this will work. Trips are now allowed but **CS** is not sure any will take place any time soon. We already have the Panto booked for December.

**CS/AS/LA** continue to get their heads around the regular guidance. There is a dedicated SLT the next few Wednesdays to discuss.

Q – Are children allowed to work in groups? A – Current guidance is that they are sat at tables side by side . But yes it could potentially work like that.

Q – What is the impact of having bubbles for things like phonics? Don't those groups usually work across different classes? A – We have thought about that, we can't put anything in place until we know of the numbers in the groups.

JB comments that the most fantastic job has been done and the governing body are very grateful for all that has been done as well as the commitment put in by everybody.

Q – So when YR3 return does that mean all years groups are back in? A – Yes that will be them all back in although some will only be in for a morning or an afternoon.

Q – Your plan for Google Classroom, is it the free version you will using? From what I've heard it is impressive. Would you then decide what you want that to look like? Do you think you will carry on with Zoom? A – We might use a mixture of things like Oak Academy, BBC Bitesize, Google hangout. It would be nice to think that the staff will be able to do a little bit of teaching. It is important that staff will be able to look at work done and give some feedback as that is completely missing at the moment.

**AS** shares that from personal experience Google Classroom has been invaluable, however we need to be aware that not all families have access to 4/5 devices. Also that staff have family at home and using the internet, it is about working around everyone. He has never known the children to be so keen to return to school. They were desperate, needed it, the social interaction and seeing their friends.

**CS** comments that her LA/AS all work together. She has an amazing team who all give 110% and feels that we should celebrate having such a good staff.

## 6 Our Church School

**CS** explains that regular RE lessons have continued throughout this period. **JB** has conducted video sessions. There have been weekly assemblies with **JB** via Zoom which has been lovely. We have carried on as a church school. This week **JB** has been handing out olive crosses to our new children. This is usually done at Easter, but of course we weren't here for that.

## 7 Resources

Minutes were circulated to all prior to the meeting (see item 7 attached)

**JF** comments that when we are back she would like some educating on the figures. **CS** advises the best document to look at is Monitoring as you can compare the approved budget and see what has been spent.

**KJ** advises that so far £919 has been spent on Covid cleaning which has had to come out of the budget. **CS** advises that we can put in a claim but under very narrow headings for up to £8000 for things that we have paid for. Things such as washing machine. We can put a bid in now and they will reopen it again in September.

Q – Can you claim for staff cover? A- No, we can't claim for staffing

Q – Does the insurance not cover it? A-We are fighting that. Initially we were told it would. But we are now being told that we aren't covered. I have gone through all of the invoices since Covid and can account for everything I have claimed.

**JB** informs the board that a large amount of essential maintenance work will be taking place in school over the summer period all on a very tight budget including decorating, she believes that there have been donations of paint.

**CS** confirms that she had put a plea in last weeks newsletter asking for any donations toward the decorating project. She has had some lovely donations, not just paint, but tools, pin boards and nearly a £1000. People have been very kind.

## 8 Governor Timetable

Governor Timetable circulated to all prior to meeting (see item 8 attached)

The timetable was discussed. **CS** will have a look and change a few dates before sending out to all. **FGB** was asked how they felt about bringing the time of the **FGB** meeting forward slightly to 6.30pm instead of 7.15pm. There were no objections.

**CS**

## 9 Governor Training – Safeguarding & GDPR

**CS** asks if anyone has managed to book themselves onto either Safeguarding training or GDPR. **JB** had tried previously and it was fully booked but is now booked onto tomorrow's session for 2hrs. **SD** confirms that he has completed GDPR & Safeguarding via the HUB. **CS** asks if they were worth doing. **SD** felt they were ok but the information was very general.

## 10 Relationship & Health Education

**CS** reports that new statutory guidance is due to come out in September 2020. Due to COVID-19 we are allowed to delay this until Summer 2021. We have been looking at a PHSE package called Jigsaw which is all about mindfulness and wellbeing. We have now bought this with the intention of implementing in September. We just need to consult parents about what we will be teaching before it is fully up and running. The understanding about being active and healthy hasn't changed an awful lot. We intend to roll it out after the Autumn term. There are some guides to send out to parents. It is important that they understand it is about relationship education and not sex education. We will discuss Jigsaw at the Curriculum meeting so we will have a better understanding of it by then.

## 11 Correspondence

None received

## 12 AOB

- **HFL – Twitter/FB**
- **Zoom Meetings**
- **Variation to admissions policy**

### HFL

**SM** reiterates to governors that a wealth of information can be found on the Governor Hub which is how all training for governors is now accessed. There are regular newsletters and updates. They can also be follow HFL on both Twitter and FB.

### Zoom Meetings

The FGB feelings on Zoom meetings were discussed going forward. It is a possibility that not all meetings would necessarily have to now take place face to face. **SP** asks if it we could to hybrid? He feels it would be very useful if someone was not able to make it in person but could log into zoom.

### Variation to admissions policy

**JB** Church attendance for admissions 2021/22. We need to make variations to our admission policy as in the current climate people have not been able to attend church. **JB** can authorise adding the variation. It will be changed to 'In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these (admissions) arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship'

**JB**

Q – Will the variation only be valid on this admission period? A – Yes

**JB** comments that we are not oversubscribed this year so it is not currently an issue. She thanks everyone for all their hard work over the last year.

**SP** asks if all staff are currently in school at the moment. **CS** advises that they are all in, in some capacity. **SP** feels it would be a nice gesture to show some sort of appreciation to the staff from the governing body for all their hard work. **JB** agrees and will organise.

**Meeting closed at 20.32 pm**

Date of next

Meeting: **Tuesday 13th October 2020 18.30**

