

## Long Marston VA C of E Primary School

### Meeting of the Governing Body on Tuesday 15<sup>th</sup> October 2019 at 19:15pm

#### Minutes

**Present:** Jane Banister (**JB**), Clare South (**CS**), Laura Annett (**LA**), Eileen Springford (**ES**), Kathryn Jaquet (**KJ**), Stuart Dawkins (**SD**), Jon Lauder (**JL**), Stephen Pitchers (**SP**) and Lucy Bancroft (**LB**)

**No.**

#### **1. To receive apologies and approve absences**

Apologies were received from Tom Hollis and Jill Finlan. JB reported that as Tom was moving out of the area, he would be stepping down as a Governor meaning a new Parent Governor would be needed. An advert had been sent out to all Parents asking if anyone is interested. She thanked Tom for his time on the Governing Body.

#### **2. Declaration of Interest**

None

#### **3. To approve the Minutes of 02.07.2019**

The Minutes of the previous meeting on 2<sup>nd</sup> July 2019 were approved by the Governing Body and were duly signed by the Chair.

#### **4. To consider any matters arising from the Minutes of 02.07.2019**

All matters arising are covered later on in the agenda.

#### **5. Declaration of Business Interests**

The annual Declaration of Business Interests forms were distributed and signed by the Governors.

#### **6. Election of Officers and sub-Committees**

ES nominated JB for the role of Chair of the Governing Body, this was seconded by KJ. LB nominated ES for the role of Vice-Chair of the Governing Body, this was seconded by JB.

CS talked through the committee membership and the other Governor roles. SP agreed to take on the role of SEN link Governor. SD agreed to join the Resources and Curriculum committees. SP had also agreed to join the Resources committee. CS agreed that the day and time of the committee meetings would be reviewed to ensure all members could attend.

#### **7. Our Church School**

CS talked through the 'Our Church School' part of the SDP. The SIAMS inspection had raised two issues, 1) the biblical underpinning to the School's vision and 2) looking at the different strands of Christianity. She said there were also some other things on the plan which had been highlighted in the SIAMS health-check which were ongoing. A lot of these had been completed as part of the 2018-19 SDP. CS said she had been having discussion with the RE

subject leader regarding the biblical underpinning and also with JB regarding biblical texts and the level to which the children should be familiar with these. The Our Church School sub-committee were continuing to look at ways to develop the school's understanding of the different strands of Christianity. Other areas of focus are: the ongoing development of Foundation Governors, the development of an SMSC Policy, continuing the work on evaluating and developing Collective Worship and continuing the work on the effectiveness of RE within the school through lesson monitoring and book scrutiny. CS said that work was also underway on 'Courageous Advocacy' with the aim of developing global learning and understanding within the school. The RE subject lead was working towards the Christian Aid Bronze Award. The school were ensuring that there was a global focus to charitable work and an emphasis on understanding the work of charities and not just charitable collections.

## **8. Curriculum**

CS said that the curriculum committee meeting had taken place between herself and JF and they had reviewed last year's SDP in detail. JF had produced a summary of this which was circulated and would be uploaded to Governor Hub. In summary, last year's SDP had been effective with some things being carried forward to the new SDP as they were longer term. CS said that higher attaining children had been a focus of last year's plan, but it had proved unrealistic from a time perspective to have dedicated PPMs for these children, this hadn't been carried forward.

## **9. Resources**

KJ reported that the Resources Minutes had been circulated. A meeting would take place about staffing as this is the main element of the budget. CS had put the latest budget records on Governor Hub along with the Resources Minutes. JB signed the Termly Financial Return.

## **10. SDP**

CS shared the 2018/19 SATs results. In KS2 Writing was moderated; expected was good although higher standard was lower than hoped. In Reading, expected was above National with higher standard in line with National. The Maths results were really good showing that the work over the last few years had paid off. SD asked about the difference between GPS and Writing; LA explained. KJ asked why the combined figures are lower; CS explained. CS explained how Progress is measured. Progress in Reading is above National with Progress in Maths and Writing slightly below National. It was noted that the comparison is still between the old and new curriculums with the new curriculum deemed more challenging. SP asked whether the KS1 data has been moderated and what data is submitted. Reading was higher than National with the other areas being in line with National.

CS then discussed the new SDP

Priority 1 – Literacy. This includes the 2018/19 data. The main focus is on Reading as OFSTED now have a big focus on reading, even though the school's reading data is good and not a worry. As part of the SDP, the school is looking at guided reading, the teaching of reading, reading resources, reading records and a reading policy.

Priority 2 – Broad & Balanced Curriculum – This will follow on from last year and looks at the development of skills as well as of knowledge. The focus is on the intent as well as the

impact of the curriculum in line with the new OFSTED approach. This is likely to be a 2-year priority and will sit within the teacher's appraisals.

Priority 3 – PSHE CS said the focus of this priority would be to combine SRE, anti-bullying, mental health and well-being into one Scheme of Work and embed it into the curriculum. She said that PSHE should be embedded into the curriculum rather than always being taught as discrete lessons.

#### **11. Terms of Reference and Instrument of Governance**

These had been circulated and seen by all Governors.

#### **12. Term Dates**

CS discussed the proposed term dates for 2020/21 which were approved by the Governors.

#### **13. Safeguarding (Child Protection Policy)**

Both sections of the policy were ratified by the full Governing Body. All Governors present signed to say they had read the policy. JF needs to update her safer recruitment training.

#### **14. Equal Ops**

KJ reported that she had recently met with CS and had prepared a report which had been put on Governor Hub. The school had sent out an Equal Ops questionnaire to parents which had received 27 responses which equates to just under 30% of families. The responses didn't flag anything up. KJ reported that the school have a very comprehensive accessibility plan but are limited by budget so it had been agreed to complete the actions reactively when a child or stakeholder has needs which the plan addresses. KJ reported that the EO policy is on the school website and she was looking into some equality training. **KJ**

#### **15. Governor Training**

The free training available for the Governing Body was discussed and it was agreed to request this as a twilight session and to look into 'Understanding the Landscape' **CS**  
SP would book himself onto a Governor Induction Course. **SP**

#### **16. Monitoring Schedule**

CS had put together a monitoring schedule for the current academic year. She said that a lot of the monitoring would be done as part of Governor Day in February.

#### **17. Correspondence**

A list of interesting reading resources for Governors had been put in the training folder on Governor Hub.

#### **18. AOB**

None

Date of Next Meeting: **Tuesday 10<sup>th</sup> December 2019 19:15pm** at Long Marston School