

Long Marston V A C of E Primary School

Meeting of the Governing Body on Tuesday 14th May 2019 at 19:26pm

Minutes

'Rooted in God's love, we rejoice to learn & respond to challenge'

Present:	Mrs C South	(CS)	(Head)	Mrs L Annett	(LA)
	Rev J Banister	(JB)	(Chair)	Mrs E Springford	(ES)
	Mrs J Finlan	(JF)		Mrs K Jaquet	(KJ)
	Mr S Dawkins	(SD)			
	Mr L Dimond	(LD)			
	Mr T Hollis	(TH)			

In Attendance: Mrs S Moore **(SM)** (Clerk to the Governors), Mr S Pitchers **(SP)** (prospective Governor)

NO.	Item	Action
1	To receive apologies and approve absences Chair welcomed all to the meeting, including a prospective Foundation Governor Stephen Pitchers (SP) Absent with apologies Lucy Bancroft (LB) Jon Lauder (JL) Absences approved	
2	Declaration of Interest Governors were reminded that they must declare any conflict of interest, both pecuniary and other, that refers to an item on the Agenda. Governors should make known at this point any items that they intend to raise under 'Any other business' so that all Declarations of Interest are based on all matters to be discussed. No declarations were made regarding the Agenda or 'Any other business'	
3	To approve the Minutes of 19.03.2019 meeting The minutes were agreed as a true record of the meeting and were signed by the Chair.	
4	To consider any matters arising from the Minutes of 19.03.2019 <ul style="list-style-type: none">Q raised –Staffing Q How is HP doing? A-She still is not weight bearing and getting mixed information from her consultants. She is signed off until 10th June.Q-How about IB? A-She is signed off until after half term. She has much more movement.Internet issues-LA to continue liaisingPPG-CS has date in the diary to meet and discuss after half term. Also a date in the diary to discuss Sports Premium	LA CS
5	New Governor Introduction SP introduces himself. He lives locally and is a teacher, DSL and Pastoral lead currently working in London. In September he starts his new role at Dr Challoner's as head of faculty for English and Drama. He has done lots of work in KS3 and is very keen to help and start in the role of Governor.	

6 Our Church School

- **SIAMs Report**

The SIAMs Report was circulated to all prior to the meeting (see item 6 attached). **CS** comments that we were graded as Good, which she is very pleased with. There were lots of lovely things mentioned. There are two areas for improvement. One being the underpinning of our school vision. The inspector wants this embedded in all of our children. However, it was felt that our children have a good understanding, for example they understand what Justice is. This will come with time. The second area is to deepen pupils' encounter with the rich diversity of Christianity- To have more of an understanding about Methodists/Baptists etc.

Q- The inspector quoted lots of biblical texts, is that usual? A- Yes under the new framework there is much more of an emphasis.

CS continued that she felt the report summed up the school very well, and that the inspector understood how we are as a school. She acknowledged how well we all work together. We have lots to celebrate. She comments that we will keep on building on all the good work and she will still meet regularly for OSAACS committee. **JB** wished to express her thanks to all the staff and especially **CS** and **WS** for all their hard work.

7 Curriculum

- **SDP**

The Curriculum Minutes and SDP were circulated to all prior to the meeting (see item 7 attached). **JF** feels that it is doing really well and a good working document.

Priority 1-Writing

CS We have looked at how we use Big Write as a teaching tool. It's something we do either as a class together or as something for an individual child, marking in the moment. **CS/IB** will be doing observations to see if these things are embedded in Big Write.

Q- Is Big Write done in Class 2? A- Yes, just in shorter written pieces.

CS explained that her and **IB** had asked for all Literacy books to review handwriting. They saw a range of different things. This allowed them to then give advice such as a child always having a sharp pencil and ensuring that all their letters are closed. The handwriting has improved with more children making significant progress.

Priority 2-Broad and balanced Curriculum

CS reports the new Ofsted framework states that the Curriculum needs to be looked at in more depth and to make sure that the 3 I's (Intent,implementation,Impact) are embedded. The books all look good and she is pleased with how the topics have been introduced. Currently they have not managed any Topic lesson observations. She'd hoped that when JARV came that Topic would be one of the areas looked at, however felt that writing was more of a priority. Topic has progressed very well. It has been taught in blocks and staff feel that children are retaining more when done in this way.

Q-Have you asked the children if they have noticed the difference? A-No **AS** and **LA** started work on topic blocks early on. Blocking it helps deepen their knowledge.

Priority 3-OSACCS

CS comments that lots of progress has been made. Meeting regularly has really helped focus and drive things forward. Policies and Procedures are updated each time they come to a new one. The Roots and Fruits scheme in Collective Worship has involved children far more and is now well embedded. It is all very positive and feels good.

Priority 4-Progress

CS explains that she has found it hard to implement additional PPM for HA's this year due to time. Years 2,5 and 6 have met and discussed higher achievers. Going forward we need to think about how this will work. It's very hard getting all of the staff together.

CS

CS will be thinking about how it will look next time.

8 Resources

KJ Reports they had a good meeting last week. We have ended the year in surplus of £9000 however with an expected deficit of £16000. She wished to express how well **CS** manages the budget and feels that it is incredible how she manages to do so.

Q-What was the £900 unexpected? A-The server. I'd asked for the bill and the server had not been mentioned.

CS- We get money from the Local Education Authority and also from the Diocese. We can apply for funding. We have managed to get the roof and electrics done. This year we will be looking at a new server location and internal communications. The budget for this year has just been signed off and is not looking good. This is mainly due to pupil numbers being lower. This is where our income comes from. Forward planning does not allow for in year transfers. We are a top heavy school when it comes to our staffing. **LA** comments that where possible cover for staff is done internally. We have a student teacher and other staff move around. We don't pay unnecessarily for cover.

Q-How many do we have coming in September? A-15

Q-How many do we have leaving in July? A-20

CS continues that there will be an in year deficit of £35000 and a carry forward of £24000.

Q- What increase in pupils would sort that deficit? A-It wouldn't, you would then need a new teacher. Each child is worth around £2000

Q-Was 2015 a low birth year? A-I don't really know. When the numbers were last low they were low in Tring but not in Hemel Hempstead. We get Pupil Premium for 14 children, but only have 13, so they will take that money back. It's the same for free school meals.

The Budget for 2019/20 was approved

9 Governor Timetable

All were asked if they were currently happy with the days and timings of Governor meetings. Timetable to be updated for the next FGB. **CS/JB** to look at committees and any current vacancies. **CS/JB**

10 Governor Training

CS asked if someone would be willing to complete the online training for Safeguarding and feedback at the next FGB what they think. **SD** volunteered to complete. **SD**

JB advised that there was training being held for Foundation Governors by Belinda Copson. She has invited all of the Foundation Governors.

11 Correspondence

None

12 AOB

None

Meeting closed at 20.16 pm

Date of next

Meeting: Tuesday 2nd July 2019 19.26

